

***TOWN OF NEWFIELDS BOARD OF SELECTMEN  
MEETING MINUTES  
TUESDAY, SEPTEMBER 1, 2009***

***Present: Selectmen Rosanne Gilbert, Michael Woodworth, and Wes Moore. Others present included: Chief Reed, Brian Knipstein, Natalie Fream, Kelley Corson, Jamie Hayward, Clay Mitchell, Jed Rumford, Brian Cox, Andrea Sennott, Trish Cox, Kim Crisp, Sue McKinnon, and Nancy Spencer.***

***Call to order: 6:10pm by Rosanne Gilbert***

The Chief gave a draft copy of a permit application form for the Selectmen's review. The Hawkers and Peddlers permit needs to be re-written. The draft permit presented would combine several types of permits into one application. This will be reviewed and discussed at a later time.

The Chief requests that the people holding the yard sale at the Town Hall keep a clear path for the police cruisers.

Brian Knipstein and the Selectmen discussed an invoice from Civilworks with regard to the construction of Winkler Way. A letter will be sent to Mr. Garvey advising that the invoice stands as is and that no discount will be allowed

Brian received pricing for paving town roads. The cost for overlay, sweeping, and paving is \$65,000. per mile. To grind, grade, underlay, and pave the cost is \$200,000. per mile. Brian needs to provide a list of roads that are 15+ years old and 12+ years old. Paving should be done every 8 to 10 years to keep the paving costs down. If the Town decides bring the road paving up to schedule, they will utilize a short term bond for the cost. With a project this large, the project will go out to bid.

Rosanne suggested that Brian contact the Road Agent in Henniker. They have been paving using short term bonds for several years. Money will need to be kept in the Highway Department budget for maintenance of the roads. It was noted that even though the Town is behind schedule in paving, our roads are in much better condition than the surrounding towns.

Main Street Art and the Selectmen are very close to finalizing the lease for 75 Main Street and hope to be able to sign it next week. There will be a lot of publicity about the opening. There will be an announcement on the website, flyers sent home from school, newspapers, and the library newsletter.

Clay Mitchell gave an update – as a result of the last meeting, he is looking into impact fees for fire and police protection. The school impact fees are in place now and the Planning Board has the authority to implement those fees on future development. The Capital Improvement Plan is an advisory plan only. The Planning Board will also look into a commercial property impact fee.

Solar technology and windmills were discussed. We will have one year's recording of wind speed completed shortly. Newfields will be the only town in the state to be shovel ready to receive grants for a windmill.

Trish Cox would like to know who owns the property between the sidewalk and the street at 88 Main Street and who should be maintaining it. Wes informed her that the Town does not own the land and will not maintain it. Trish was advised that she could have her property surveyed. She would like the Town to pay for research to determine who owns the land. The cost to the Town would be a minimum of \$5,000. to \$10,000. The Town is not willing to expend funds for this.

Trish asked for something in writing stating that she does not own the land. The Selectmen cannot do that because they do not know who legally owns the land. Trish then asked the Town to send a letter to Mike Lavoie at the State DOT asking them to mow the 800+/- square feet of land as it abuts a busy intersection.

Wes apologized to Trish for any miscommunication prior to tonight's meeting.

Kim Crisp's diligence in researching the RSAs pertaining to the library's acceptance of gifts allowed the library to accept a \$25,000.00 donation from the Estate of Bobbi Byrne. There is a requirement to ask the Selectmen for permission to accept donations other than money. Rosanne made a motion to accept the books donated by Bobbi Byrne to the Newfields Library. Michael seconded the motion and the motion passed with all in favor.

As the Town does not have a medical clinic, we are not eligible for the free flu shots offered by the State. There will be flu clinics in the area with certified personnel. You may also receive the shots through your personal doctor.

Checks were signed.

A letter to the Newfields School Board was signed along with a letter to the New Hampshire Retirement System.

A letter will be drafted to a resident regarding an additional tax bill they will be receiving.

Chris Wilson left information on "Direct Purchase for AED Devices" and suggested that one be purchased for the Town Hall. Rosanne will look into receiving a grant for the purchase of an AED. Coincidentally, Primex sent information to the Town on available grants.

Correspondence from Comcast was reviewed.

Information on the NH Municipal Energy Assistance Program will be given to Clay Mitchell.

Month end figures for August were reviewed.

A ***Notice of Violation*** from the New Hampshire Department of Environmental Services was received. Great Bay Camping LLC on Route 108 has been cited for a ***Standard Maximum Contaminant Level Violation for Total Coliform Bacteria***. The notice will be forwarded to the Health Officer.

Wes made a motion to accept the minutes of the August 25, 2009 meeting as amended. Rosanne seconded the motion and the motion passed with all in favor.

Wes made a motion to adjourn the meeting at 9:40pm. Rosanne seconded the motion and the motion passed with all in favor.

Respectfully submitted,

Nancy J. Spencer  
Administrative Assistant